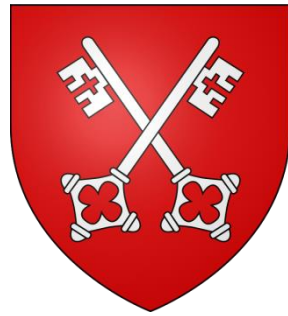


# St Peter's School



*"Together we hold the Keys to Success"*

# Positive Behaviour Policy



## St Peter's School Positive Behaviour Policy

At St Peter's we are a caring community, whose values are built on mutual trust and respect for all. This policy supports our aims, so that every member of the school community feels safe, valued and respected, and that each person is treated fairly and equally.

### Aims:

This policy aims:

- To provide clear, consistent guidance to staff, parents and members of the community.
- To promote an environment where everyone feels happy, safe and secure.
- To ensure everyone has positive attitudes towards self, others and learning.
- To ensure everyone is a positive, kind and caring, supportive and responsible person.
- To promote good relationships so that people can work together with the common purpose of helping everyone to learn.
- To ensure that staff are clear about their role when managing children's behaviour.
- To create an environment that encourages and reinforces good behaviour.

### Whole School Positive Behaviour Scheme

We believe that our children are happiest when they behave well and when this appropriate behaviour is recognised by adults and their peers. Children are able to behave well when their individual needs are met in school, at home and in the community.

A major aim of the school policy is to encourage children to practise good behaviour by operating a system of praise and reward. This is for all children throughout the school. At St Peter's School our ethos is based on the story, 'Have you filled someone's bucket today?' The children will be rewarded for, 'filling,' someone's bucket and discouraged from, 'dipping' into someone's bucket. This language will be used consistently by all adults within the school community.

At St Peter's School, our 'Golden Bucket Rules' are:

- **We are polite and respectful**
- **We are safe and caring**
- **We are honest**
- **We are hardworking and keep trying. (We can't do it...yet!)**



### General Behaviour Guidelines in and around school

All pupils should observe the Golden Bucket Rules as outlined above.

Behaviour should be monitored at all times and pupils guided towards making good choices in their behaviour both within class and around school. Adults should have high expectations and reinforce good behaviour by modelling it and praising it when it is observed.

It is essential, therefore, that all members of staff are proactive in their monitoring of behaviour. Any instances of unacceptable behaviour should be dealt with at the very earliest opportunity by the member of staff who is dealing with it at the time. By dealing with the 'small things', you can prevent the 'big things'.

Remember: ***'What you ignore, you condone.'***

## **Responsibilities**

### **Pupils**

- To follow the, 'Golden Bucket Rules,' at all times.
- To follow the playground rules at all times.

### **Staff**

- To create a safe and stimulating environment in which pupils can learn.
- To agree an age appropriate 'class contract' and class rewards based on the Golden Bucket Rules using consistent, positive language.
- To treat pupils with respect and consistency at all times.
- Communicate regularly with parents/carers; through consultations or school report or when appropriate to inform them of concerns or exceptional performance.

### **Parents/Carers**

- To ensure that pupils arrive at school at the appropriate time.
- To treat other people's children with respect.
- To share concerns with staff at the earliest opportunity.
- To support the school's positive behaviour system.
- To treat other parents/carers and staff with respect.

## **Rewards**

The school operates a House System, with coloured house beads being awarded for positive behaviour that demonstrates the Golden Bucket Rules.

In addition each class negotiates their own age-appropriate reward system as part of their class contract.

## **Sanctions**

Sadly, there will be times of inappropriate behaviour. Children need to discover where the boundaries of acceptable behaviour lie, as this is part of growing up.

Each case is treated individually. Generally children are made aware that they are responsible for their own actions and that breaking the rules will lead to sanctions. Parents will be informed at the earliest possible stage, if problems are persistent or recurring. Discussions with parents are recorded.

### **Classroom and School Sanctions**

<b>Level</b>	<b>Example</b>	<b>Potential action</b>	<b>Personnel</b>
1	Minor misbehaviour or disruption in classroom	Non-verbal cues/Tactful ignoring Use bucket rules/class contract to remind and re-enforce appropriate behaviour. Modelling behaviour by class teacher Proximal praise Green/Yellow cards etc	Class teacher T.A.
2	Behaviour that significantly disrupts learning in class or repeated minor disruption.	Time out in class/corridor – child sits quietly or works on a separate table.	Class teacher/T.A. Parents informed if recurring

3	Behaviour that severely disrupts learning and is non-compliant.	Time out in colleague's class Age appropriate sanction eg missed play – copy rules and reflect Support from KS leader Parental involvement Behaviour Plan	Class teacher/T.A. Colleague Line manager Parent
4	Behaviour that seriously undermines the safety of anyone in class (including the pupil themselves) Continual severe disruption in class	Support from Deputy or Head Parental involvement Appropriate Sanction Behaviour Plan  Internal/External Suspension*	Class teacher SENCO KS leader Deputy Head Parent/Carer Headteacher

\* There are specific ESC guidelines relating to this

### Playground and Field

In addition to the School Rules, there are additional rules for the Playground and Field that will be clearly displayed outside.

They are:

- **Rough Play – No Way!**
- **Stay within the boundaries**
- **Helmets worn when on wheels – teacher discretion whether area to be used for wheels.**
- **Adhere to height limits on designated climbing trees**
- **Sticks are for constructive play only.**
- **The field and climbing frame are only accessible with the permission of the teacher on duty. (The field will not be accessible before school and after school until 3.15 when it is the responsibility of the parent/carer)**

### Playground or Field Sanctions

Level	Example	Potential action	Personnel
1	Minor misbehaviour. Climbing too high. No helmet.	Use playground rules to remind and re-enforce correct behaviour.	Staff on duty
2	Rough play. Out of a boundary Repeated minor misbehaviour.	Time out in playground at a designated place – child sits quietly on a time out bench (5mins). Class teacher informed and log if necessary.	Staff on duty Class teacher Parents informed if recurring
3	Behaviour that disrupts or endangers another child or themselves.	Misses next playtime/lunchtime. Support from KS leader Parental involvement	Class teacher Colleague Parent
4	Behaviour that seriously undermines the safety of anyone in the playground. Leaving the premises.	Support from Deputy or Head Parental involvement Appropriate Sanction Playground Behaviour Plan  Internal/External Suspension*	Class teacher SENCO KS leader Deputy Head Parent/Carer Headteacher

This is only intended as a guide to levels of behaviour and appropriate responses – much depends on the individual, situation & context and is ultimately the decision of the teacher/adult. Levels can be skipped if necessary.

### **Lunch time Supervision**

At lunchtime, the Lunchtime Supervisors carry out supervision. The Lunchtime Supervisors can refer to the Headteacher or the Deputy Headteacher if necessary. The Lunchtime Supervisors are expected to maintain order. Usually this consists of reminding children of the standard of behaviour expected. The Lunchtime Supervisors are able to send children to 'Time out' in the playground for minor incidents, while major or repeated inappropriate behaviour can be dealt with by sending the child in to the member of the Senior Leadership Team. This will be dealt with in the same way as misbehaviour during class time.

The Lunchtime Supervisors must be treated with the respect expected by all adults at St Peter's School.

### **Before and After School Supervision (see appendix 1)**

In response to parent's feedback;

#### **Before School.**

- A teacher will be on duty from 8.30 – 8.45
- Children and parents will adhere to the playground/field rules
- Children are discouraged from arriving before 8.30 unless they are attending Breakfast Club. If there is an emergency or extenuating circumstances parents are to inform the school so suitable arrangements can be made.

#### **After School**

- Children and parents will adhere to the playground/field rules
- Children walking home on their own must have a signed letter from their parents/carers
- After school clubs will take a register to ensure the safety of all children in their care.

### **Off site visits: Class trips and sporting activities**

Before any trip takes place permission is needed from the Headteacher then it is the responsibility of the class teacher to undertake a full risk assessment. The rules and behavioural expectations will be explained clearly to all children and adults taking part in the trip. If there is a child going on a trip who has been displaying inappropriate behaviour in school they will be risk assessed individually as to whether it is safe to take them.

If a child breaks one of the rules the class teacher will follow the classroom and school sanctions (above) which may, for example, result in them missing the next match or swimming lesson.

If a child reaches level 3 the Headteacher or Deputy and another appropriate adult will be called to bring them back to school to ensure their safety and the safety of others.

### **Incident Record**

The school keeps a variety of records of incidents of behaviours of concern. The class teacher records incidents of frequent minor behaviour and incidents of challenging behaviour when these occur. These should be shared with the relevant Key Stage Leader and SENCO if inappropriate behaviour is recurring. The Head teacher records those incidents where he/she has become involved on account of inappropriate behaviour. The records form part of the evidence for monitoring and will be reviewed on a regular basis.

The head teacher keeps a record of any pupil who is suspended for a fixed-term. Incidents are also logged on the Behaviour Log (on TS) by class teachers and SLT, we also have a Bullying Incident Log which includes racist incidents.

This is used to record:

- Bullying incidents
- Behaviour that is causing concern / Challenging behaviour (Verbal abuse, physical abuse, assault, defiant refusal , absconding)
- Racial incidents.

This file includes the names of the children involved, the behaviour that has taken place, who has dealt with the behaviour, how it was dealt with and any follow up actions.

Should a child be excluded or legal action be taken then additional forms must also be completed.

### **Intervention**

Please refer to the school Physical Intervention/restraint Policy for further details of how and when specific interventions are used to support pupils with behavioural, emotional and/or social difficulties. See also the Education Department's Emotional and Behavioural Policy May 2016.

### **Safeguarding of Children**

Please refer to the school Safeguarding Children and Child Protection Policy

### **Monitoring**

The Headteacher and SLT monitor the effectiveness of this policy on a regular basis. Through regular reviews of the implementation of the policy recommendations for the future will be made.

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## Appendix 1 (Correspondence with Parents)

### **Playground Safety**

Many of you have mentioned concerns regarding safety in the playground. After listening to all opinions and assessing the risks, we have decided to continue to allow children to climb trees at playtimes, and will soon be marking the maximum height to which they are allowed to climb. We will also continue to allow children to bring bikes, scooters or skateboards to school to use in the “wheeled playground” at playtimes. **However helmets must be worn at all times when using these. Please do not allow your child to come to school with a wheeled device unless they have a helmet.** Hopefully after watching Philip Blake’s demonstration this morning, they will understand the safety reasons for this.

### **Before and After School Supervision**

There is now a teacher on duty in the playground every morning from 8.30am. We ask that children arrive at school between 8.30am and 8.45am, when teachers are available to welcome them. If you need to drop your child earlier than this, we offer our Breakfast Club from 7.30-8.30am at a cost of £2.50, which includes breakfast. Sign-up forms for this can be collected from Mrs Blanchet. If you do have a need to drop your child earlier due to unforeseen circumstances, please ask them to come inside and sit near the office until 8.30am when the teacher is on duty.

At our staff meeting this week we discussed safety in the playground and agreed the need for clear, consistent arrangements before and after school. We have decided upon the following rules:

#### **Before School**

- Children may play in the playground including the climbing frame from 8.30am.
- Ball games may be played – but please play down the far end of the playground, so that parents with young children can walk safely through the playground.
- The wheeled playground, trees and field are “out of bounds” in the morning please – these areas are too big to be supervised safely by one person.

#### **After School**

- Children may play in the playground including the climbing frame from 3.00pm if their parents have arrived to collect them.
- Children who walk home should leave promptly at 3pm and not stay in the playground.
- Ball games may not be played between 3.00pm and 3.15pm
- The wheeled playground, trees and field are “out of bounds” in the afternoon please – these areas are too big to be supervised safely by one person.
- Children who are collected by car should wait **inside the fence** by the small side gate onto Rue Rose, so that they are ready for collection when their parent/s drive round. **Please remember to drive around school estate so that the traffic flow is one way towards the monument.**
- After 3.15pm, any child who has not been collected will be taken inside and a phone call will be made to the child’s parents to check the situation. We understand that there are occasions when you may be held up, but please do try to let Mrs Blanchet know so that we can tell your child not to worry.
- Any parents wishing to stay and socialise are free to stay after 3.15pm and supervise their children on the field or in the playground.

#### **Walking Home**

We respect your right to decide when your child is capable of walking home alone. All children who walk, or “scoot” home on their own should have written permission from a parent/carer. If your child/ren usually or occasionally walk/s home please print and complete the reply slip below and return to school expressing your permission for them to do so (if you would prefer a paper copy, these are available at the school office). We will be collating a list of pupils with permission and will be asking pupils without written permission to wait while we check with you if you are happy for them to leave the school. This should help us to keep everyone safe and we appreciate your understanding and support with this